



POWAY UNIFIED SCHOOL DISTRICT
Food and Nutrition Department
Request for Approval to Sell Food – Middle and High Schools



This completed form, including Principal’s signature and food package labels, must be received by PUSD Food and Nutrition Department at least 3 weeks prior to the proposed food sale.

The District encourages all organizations and entities to use non-food items for fundraising. Any organization that chooses to sell food must follow the California Smart Snacks in Schools nutrition standards that apply to all foods sold in schools from midnight until 30 minutes after school ends, as well as PUSD Administrative Procedure 5.31.1.

On middle and high school campuses, **one (1)** school-based organization may be allowed to sell food each day. That organization may be permitted to sell **up to three (3)** pre-approved food categories (see below) on a predetermined date, provided all items sold meet the following requirements:

- The food items are not prepared on campus.
- Each food item is commercially prepared, prepackaged, and has a food label with ingredients list and Nutrition Facts panel.
- Food categories are not the same as any food categories served by the Food & Nutrition Department on that day.
- The food items meet all California Smart Snacks in Schools nutrition standards and have been pre-approved by the Food and Nutrition Department using this form.

In addition to the one organization food sale each day, school administration may designate up to **four (4)** days per school year when any and all student organizations may sell food from up to three (3) pre-approved categories. On those days, all food items sold must still meet the California Smart Snacks requirements listed above and must be approved in advance by the Food and Nutrition Department using this form.

School Name: _____ Organization/Group Name: _____

Date(s) of Sale: _____ Time of Sale: _____

Contact Person: _____

Phone Number: _____ Email: _____

Approved Food Categories (**Select up to 3**):

- Meat Snacks**, individually packaged, such as beef jerky or turkey sticks
- Whole Grain Popped Corn Products**, individually packaged, such as popcorn or kettlecorn
- Pudding**, individually packaged, with milk being the first ingredient listed
- Frozen Fruit/Juice Bars**, individually packaged, with fruit or fruit juice as the first ingredient listed
- Nuts, Seeds, Nut Butters, Seed Butters**, individually packaged, such as sunflower seeds or individual portions of peanut butter

Proposed Food Items:

Food Category (identified in list above)	Food Item	Manufacturer or Brand	Weight of 1 Serving (grams or ounces)	Food label Included?	
				YES	NO

Proposed Food Items (continued):

Food Category (identified in list above)	Food Item	Manufacturer or Brand	Weight of 1 Serving (grams or ounces)	Food label Included?	
				YES	NO

Include with this form an actual package of each proposed food item, or photocopies of the complete package labels (front, back, and sides). Incomplete labeling information will be returned.

School Principal's Approval of Proposed Food Sale:

(Printed Name)

(Signature)

(Date)

Mail or FAX your completed request, with required food labels (or photocopies) to:

PUSD Food and Nutrition
 12225 Kirkham Road, Suite 100
 Poway, CA 92064
 Fax: 858-486-1805

You will be notified whether your food sale has been approved. During the sale, this document must be available upon request.

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