POWAY UNIFIED SCHOOL DISTRICT
Food and Nutrition Department
Request for Approval to Sell a Food Item – Elementary Schools

This completed form, including Principal's signature and food package label, must be received by PUSD Food and Nutrition Department <u>at least 3 weeks prior</u> to the proposed food sale.

The District encourages all organizations and entities to use non-food items for fundraising. Any organizations that choose to sell food must follow the California Smart Snacks in Schools nutrition standards that apply to all foods sold in schools from midnight until 30 minutes after school ends, as well as PUSD Administrative Procedure 5.31.1.

School-based organizations on elementary school campuses may be permitted to sell **<u>one (1)</u>** food item on a predetermined date provided the item meets the following requirements:

- The sale occurs after all lunch periods have ended.
- The food item is not prepared on campus.
- The food item is commercially prepared, prepackaged, and has a food label with ingredients list and Nutrition Facts panel.
- The food item is not the same as any food items served by the Food and Nutrition Department on that day.
- The food item meets all California Smart Snacks in Schools nutrition standards and has been pre-approved by the Food and Nutrition Department using this form.

Each elementary school is allowed up to four (4) such food sales per school year.

School Name: _____ Organization/Group Name: _____

Date of Sale: _____ Time of Sale: _____

Contact Person: _____

Phone Number: _____ Email: _____

Name of Food Item: _____

Manufacturer or Brand: _____

Food Type (Check One):

[ ] Fruit
[ ] Non-Fried Vegetable
[ ] Whole Grain Food
[ ] Dairy Food
[ ] Nuts, Seeds, Legumes, Eggs, or Cheese

Weight of One Serving (in grams or ounces): _____

Include with this form an actual package of the proposed food item, or photocopies of the complete package label (front, back, and sides). Incomplete labeling information will be returned.

School Principal's Approval of Proposed Food Sale:

_____ _____ _____
(Printed Name) (Signature) (Date)

Mail or FAX your completed request, with required food labels (or photocopies) to:

PUSD Food and Nutrition
12225 Kirkham Road, Suite 100, Poway, CA 92064
Fax: 858-486-1805

You will be notified whether your food sale has been approved. During the sale, this document must be available upon request.

(for F&N use only)